

VEEC Assignment Form Template: Replacing a Gas or LPG Water Heater (Activities 3C and 3D) – Business and Non-Residential Premises

Version 1.3 – 8 April 2024

Section 1: Consumer rights information

As the energy consumer, you own the rights to create certificates for energy saving activities undertaken at your premises under the Victorian Energy Upgrades program. One certificate represents one tonne of carbon dioxide equivalent (CO₂-e) to be reduced by the activity.

You are able to assign your right to create certificates to an accredited provider under the Victorian Energy Upgrades program. In assigning your right, the accredited provider will be entitled to create and own the certificates for the activity undertaken at your premises. In return, the accredited provider should provide you with an identifiable benefit (e.g. price reduction on a product, free installation or a cash-back arrangement).

You are responsible for ensuring you are satisfied with the terms of the assignment of certificates to GB Environmental Trading Pty Ltd, the accredited provider (as detailed below) prior to proceeding with the activity.

If you experience any issues with the outcome of this activity, you should contact GB Environmental Trading Pty Ltd to resolve the matter. For any outstanding issues, you can contact program staff members at the Essential Services Commission, the government body responsible for administering the program, by sending an email to veu@esc.vic.gov.au.

Section 2: Installation details and installer declaration

Part A: Installation details

Installation details
Installation address:
Installation date:
Was this activity undertaken at a scheduled activity premises? <input type="checkbox"/> Yes <input type="checkbox"/> No

Electrician details

Name:

Company name:

Company address:

Phone number:

Electrician licence number:

Licensed plumber details

Name:

Company name:

Company address:

Phone number:

Plumber licence number:

Registered plumber details¹

Name:

Company name:

Company address:

Phone number:

Plumbing registration number:

What activity has been conducted?

3C – Water heating – Heat pump replacing gas/LPG

3D – Water heating – Electric boosted solar replacing gas/LPG

Please specify the method used to decommission the product:

¹ These fields are only required to be included/completed if installer undertaking the upgrade and signing this form is a registered plumber (not a licensed plumber)

Installed product details	
Brand:	Model:
Serial number(s):	
Tank model number:	Heat pump model number:

* Above information (as appropriate) to be captured for each product installed as part of this assignment of rights

Certificate details	
Is a VBA Compliance Certificate required for the work undertaken?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Is a Certificate of Electrical Safety required for the work undertaken?	<input type="checkbox"/> Yes <input type="checkbox"/> No
VBA Compliance Certificate number:	
Certificate of Electrical Safety number:	

Form of benefit provided
<input type="checkbox"/> Upfront cash <input type="checkbox"/> Price reduction <input type="checkbox"/> Delayed cash <input type="checkbox"/> Free installation <input type="checkbox"/> Other (please describe)
Amount of benefit provided for assignment of certificates:

Part B: Declaration by installer

I declare that:

- I am registered or licensed to undertake the installation of the above product(s)
- I am registered or licensed to decommission the replaced product(s), or the replaced product(s) have been decommissioned by an appropriately registered or licensed person
- the product(s) have been installed at the stated premises
- where applicable the consumer has been informed that a VBA Compliance Certificate and/or Certificate of Electrical Safety is required for the work undertaken and will be provided with a copy of the relevant certificate within five working days of the installation
- I confirm that the above activity was not undertaken at a scheduled activity premises listed on the Essential Services Commission’s Register of Scheduled Activity Premises on the VEU Registry. If undertaken at a scheduled activity premises, I declare that the appropriate notification of intention to undertake the prescribed activity has been made to the Essential Services Commission
- the product(s) replaced as part of this installation were not installed for the purposes of being decommissioned as part of this installation

- waste or debris generated from the activity, including the decommissioned product(s) (where it is practical and safe to remove the decommissioned product(s)), will be removed from the consumer's premises and will be disposed of in accordance with all applicable waste management requirements under the Environment Protection Act 2017 and its regulations.
- the construction of the premises in which the activity was undertaken was not completed in the two-year period preceding the date the activity was undertaken.
- the installation meets all relevant laws, standards and building codes
- the information supplied in this form is complete and accurate and I am aware that it is an offence to provide false or misleading information to the Essential Services Commission under the *Victorian Energy Efficiency Target Act 2007*.

Signature:

Date:

Section 3: Agreement between installer and consumer on scope of decommissioning work as part of installation

As part of the installation of the new product(s), the installer will: (tick all applicable boxes)

- remove the product(s), if it is practical and safe for the product to be removed
- disable and/or decommission the product(s) in a practical and safe manner so that it cannot be used again, but the product will be left on site as it is not practical and safe for the product to be removed
- undertake, or organise, the completion of all necessary building repair work as part of the installation
- undertake, or organise, the completion of some of the building repair work as part of the installation (list what work will be included and what will not be included)

- not be responsible for undertaking or organising any building repair work as part of the installation

Part A: Declaration by installer

I declare that:

- I have informed the consumer of the scope of work required to decommission the old product(s) and install new product(s) and the consumer has agreed to above scope of work

Signature:

Date:

Part B: Acknowledgement by consumer

I acknowledge that:

- the replaced product(s) will need to be decommissioned in a practical and safe manner so that it cannot be reused again
- I have been informed and agree to above scope of work being carried out by the installer as part of the decommissioning of the old product(s) and installing new product(s)

Signature:

Date:

Section 4: Consumer details and declaration

Part A: Consumer details

Consumer details		
Business/company name:		
ABN / ACN: <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>		
Industry/business type*:		
<i>* Please fill in, or alternatively leave blank and tick one of the categories listed in Appendix A of this form.</i>		
Have you received a VBA Compliance Certificate for the work?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Have you received a Certificate of Electrical Safety for the work?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
I have been informed that a VBA Compliance Certificate and/or Certificate of Electrical Safety is required for the work undertaken and that I will be provided a copy of the relevant certificate:		
<input type="checkbox"/> Yes <input type="checkbox"/> No		

Part B: Declaration and acknowledgement by authorised signatory

I declare that:

- I am the energy consumer or I am authorised to make this declaration on behalf of the above entity that is the consumer
- the above entity is the energy consumer of the premises at the above installation address
- I confirm that the above activity was not undertaken at a scheduled activity premises listed on the Essential Services Commission's Register of Scheduled Activity Premises on the VEU Registry. If undertaken at a scheduled activity premises, I declare that the appropriate notification of intention to undertake prescribed activity has been made to the Essential Services Commission
- to the best of my knowledge, the information provided by the installer in Part A, Section 2 is complete and accurate

- the waste or debris generated from the activity, including the decommissioned product(s)(where it is practical and safe to remove the decommissioned product(s)), have been removed from the premises
- the product(s) replaced as part of this installation were not installed for the purposes of being decommissioned as part of this installation
- I understand that by signing this form I am assigning the right to create certificates for the product to **<insert name of accredited person>**
- the above entity has received an identifiable benefit from **<insert name of accredited person>** in exchange for assigning my rights to create the certificates for the above product
- the Essential Services Commission has the right to inspect the installed product with reasonable notice
- I understand that information on this form will be disclosed to the Essential Services Commission for the purpose of creating certificates under the *Victorian Energy Efficiency Target Act 2007* and for related verification, audit and program monitoring purposes
- I understand that the Essential Services Commission may use the details provided on this form to issue commission correspondence.
- I am aware that it is an offence to provide false or misleading information to the Essential Services Commission or any person exercising powers under or in connection with the *Victorian Energy Efficiency Target Act 2007*.

Signature:	Date:
Name:	Position:
Company name:	Phone number:
Email address:	

Please complete the form above and ensure all relevant parties appropriately sign. The form should also be accompanied with all required compliance documentation, including geotagged photos, which should be sent to dealers@green-bank.com.au.

Appendix A: Industries/business types

(Please tick one or manually fill in the "Industry / business type" field in Section 4, Part A)

- | | | |
|----|---|--------------------------|
| 1 | Accommodation services | <input type="checkbox"/> |
| 2 | Administrative & support services | <input type="checkbox"/> |
| 3 | Agriculture, forestry and fishing | <input type="checkbox"/> |
| 4 | Arts and entertainment - cinema, art gallery & creative | <input type="checkbox"/> |
| 5 | Construction - building & other | <input type="checkbox"/> |
| 6 | Construction - land & site preparation | <input type="checkbox"/> |
| 7 | Education - community | <input type="checkbox"/> |
| 8 | Education - preschool, childcare & kindergarten | <input type="checkbox"/> |
| 9 | Education - primary school & high school | <input type="checkbox"/> |
| 10 | Education - tertiary | <input type="checkbox"/> |
| 11 | Electricity, gas, water & waste services | <input type="checkbox"/> |
| 12 | Financial services - banks | <input type="checkbox"/> |
| 13 | Food & beverage services | <input type="checkbox"/> |
| 14 | Government bodies & agencies | <input type="checkbox"/> |
| 15 | Hair and beauty | <input type="checkbox"/> |
| 16 | Health care and assistance - hospitals | <input type="checkbox"/> |
| 17 | Health care and assistance - medical & other | <input type="checkbox"/> |
| 18 | Information media and telecommunications | <input type="checkbox"/> |
| 19 | Internet service providers & data processing services | <input type="checkbox"/> |
| 20 | Library and other information services | <input type="checkbox"/> |
| 21 | Manufacturing - clothing, textiles & footwear | <input type="checkbox"/> |
| 22 | Manufacturing - food & drinks | <input type="checkbox"/> |
| 23 | Manufacturing - furniture | <input type="checkbox"/> |
| 24 | Manufacturing - other | <input type="checkbox"/> |
| 25 | Manufacturing - petroleum & coal | <input type="checkbox"/> |
| 26 | Manufacturing - pulp, paper & paperboard | <input type="checkbox"/> |
| 27 | Mining | <input type="checkbox"/> |
| 28 | Other | <input type="checkbox"/> |
| 29 | Postal services | <input type="checkbox"/> |
| 30 | Professional services | <input type="checkbox"/> |
| 31 | Real estate services | <input type="checkbox"/> |
| 32 | Rental & hiring - property operators/hire facilities | <input type="checkbox"/> |
| 33 | Retail trade - food retailing | <input type="checkbox"/> |
| 34 | Retail trade - fuel retailing | <input type="checkbox"/> |
| 35 | Retail trade - motor vehicle | <input type="checkbox"/> |
| 36 | Retail trade - online non store based | <input type="checkbox"/> |
| 37 | Retail trade - store-based | <input type="checkbox"/> |
| 38 | Sports & recreation - gym, sports clubs & other | <input type="checkbox"/> |
| 39 | Transport services | <input type="checkbox"/> |
| 40 | Warehousing & storage services | <input type="checkbox"/> |
| 41 | Wholesale trade - grocery & other | <input type="checkbox"/> |
| 42 | Wholesale trade - machinery & equipment | <input type="checkbox"/> |
| 43 | Wholesale trade - motor vehicle & parts | <input type="checkbox"/> |
| 44 | Wholesale trade - other goods | <input type="checkbox"/> |

BANK ACCOUNT NOMINATION FORM

Please send your completed form alongside your Assignment Form to dealers@green-bank.com.au

Full Name

ABN (if applicable)

Address

Town/Suburb

Postcode

Phone Number (business hours)

Email for Payment Remittances

effective / /

Banking Details

Account name

BSB

Must be six digits

 -

Account number

Must be less than ten digits

Requested by

Signature

Date

 / /

GB Environmental Trading Pty Ltd

5 Walkers Road, Nunawading VIC 3131 P: 1300 GREENBANK (1300 473 362)

info@green-bank.com.au ABN 24 604 328 734