

INSTALLER ONSITE CHECKLIST FOR

Installation of a battery storage system

Store & Shift capacity Method (SASC)

All participating installers must be inducted into the program **BEFORE** completing installations. **If you have not completed an induction, please contact us.** Ensure all photos are taken with the Greenbank app. Location services must be enabled on your mobile device and for the Greenbank app to ensure all photos are geo-tagged and time-stamped.

Approved Product Requirements

- Make and model is listed on the CEC list of approved batteries and complies with additional PDRS scheme requirements.
- Manufacturer battery factsheet/warranty showing the battery complies with additional PDRS approved product requirements

Required Photos

- Prior to install – photo showing no other battery is connected to the switchboard.
- Photo of PV Solar installed at site - Inverter & array
- Installer Start, Middle & End Selfies (accredited installer only)
- Photo of the switchboard showing that a PV system is installed.
- Photos of Risk assessment - photographic evidence of the risk mitigation measures.
- The distance of the battery from any habitable room
- Wide angle photo showing the surroundings of where the battery is installed.
- Photo of switchboard clearly showing new install labelling according to AS/NZS3000
- Evidence of signage for the battery on and around the switchboard according to AS/NZ5139
- Photo of the installed battery - clearly showing the make and model of the equipment.

Required signatures

SIGN OFF ON THE PRC NOMINATION FORM

- Consumer to sign ON or BEFORE the date of installation.

SIGN OFF ON THE BATTERY DECLARATION FORM

- Both the consumer and the installer to sign off **ON** or **AFTER** the completion of the installation.

Documents to upload

- Copy of quotation email to the customer with the fact sheet attached (**preinstall**).
- Capacity Nomination Form (on or before install date).
- Battery Declaration signed by installer & customer
- Smoke Alarm is tested and complies with AS 3786 (indoor only) – see battery declaration.
- A copy of the electricity bill indicating if site is SME or residential.
- COES – include site address, date of install & battery make and model.
- Site map of the site – battery location, clearance to nearby rooms.
- Battery risk assessment completed by installer
- DER Register – for battery and solar PV install – incl NMI, battery make & model.
- Tax Invoice, showing cost, product make & model, ABN (if applicable) customer details, minimum co-payment of \$200.
- Sales Ledger – showing cost, date of payment, customer/company name and minimum co payment of \$200.

NOTE: All photos to be taken through the GB app to ensure they are correctly geo-tagged, location services must be enabled on your mobile and the GB app. **Non-geo-tagged photos will not be accepted.**