

Consumers in respect of whom a prescribed activity is undertaken can create Victorian energy efficiency certificates (VEECs) under the *Victorian Energy Efficiency Target Act 2007*. One VEEC represents one tonne of carbon dioxide equivalent (CO<sub>2</sub>-e) to be reduced by the prescribed activity undertaken by the consumer. Consumers are able to assign their right to create VEECs to an Accredited Person. In assigning their right to an Accredited Person, the Accredited Person will be entitled to create and own the certificates in respect of the prescribed activity undertaken by the consumer. In return, the Accredited Person should provide consumers with an identifiable benefit for the assignment, such as a price reduction on a product, free installation or a cash-back arrangement. Consumers should be aware that it is their responsibility to negotiate satisfactory terms with the Accredited Person in return for assigning their right to create VEECs.

### Owner Details and Postal Address

First name: \_\_\_\_\_

Last name: \_\_\_\_\_

Address: \_\_\_\_\_

Suburb: \_\_\_\_\_ Postcode: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

### Installation Address

Address: \_\_\_\_\_

Suburb: \_\_\_\_\_ Postcode: \_\_\_\_\_

(Business only) Industry/Business type  
(refer to [www.green-bank.com.au/uploads/files/I\\_B\\_Types.pdf](http://www.green-bank.com.au/uploads/files/I_B_Types.pdf)): \_\_\_\_\_

### Business Customers only

Company    Trust    Partnership

ABN:        -        -        -

Legal entity name / Trustee: \_\_\_\_\_ Trading name: \_\_\_\_\_

### What activity has been conducted?

**1A**  Decommissioning electric and installing gas / LPG storage

**1B**  Decommissioning electric and installing gas / LPG instantaneous

**1E**  Decommissioning electric and installing electric boosted solar / heat pump (SWH)

**1F**  Decommissioning electric and installing gas / LPG boosted solar (SWH)

**3B**  Decommissioning gas / LPG and installing gas / LPG boosted solar (SWH)


Was this activity undertaken at a scheduled activity premises (SAP)?  Yes  No  
(Visit [www.veec.vic.gov.au/Public/SAPList.aspx](http://www.veec.vic.gov.au/Public/SAPList.aspx) for reference to SAP.)

### Evidence of decommissioning

Geo-tagged photo showing the decommissioned system at the installation address

Geo-tagged photo showing the labeling of the existing system at the installation address

Recycling Receipt provided (if one was issued)

 *Photos are imperative*

### Existing System & Method of decommissioning

**To claim VEECs you must decommission a working system.**

**Type of system being decommissioned**

Gas    Electric

**Method of decommissioning** (Please specify what method was used to decommission the product)

\_\_\_\_\_

\_\_\_\_\_

**Method of disposal** (or reason if not disposed)

\_\_\_\_\_

\_\_\_\_\_

### New system details

<b>Installation Date</b> ____/____/____	<b>Additional system details for Activity 1E, 1F, 3B.</b> System size: <input type="checkbox"/> Small (under 120L p/day) <input type="checkbox"/> Large (over 120L p/day)	System Brand: _____	System model (as registered with the ESC): _____
VEECs must be created by the 30th of June in the year following the installation.	Total floor space: _____	Tank Serial number: _____	Collector serial number (SHW only): _____

### Compliance certification details

<b>Have you received a plumbing certificate of compliance (COC) for the work?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No   Compliance PIN: _____ COC Number: _____	<b>Have you received a certificate of electrical safety (CES) for the work?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No   CES Number _____ If no why? _____	<b>I have been informed that a COC and/or CES is required for the work undertaken and that I will be provided a copy of the relevant certificate</b> <input type="checkbox"/> Yes <input type="checkbox"/> No
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### Installer information

<b>Plumber</b>	<b>Electrician (if required)</b>
Company name: _____	Company name: _____
Installer name: _____	Installer name: _____
Company address: _____	Company address: _____
Suburb: _____ State: _____ Postcode: _____	Suburb: _____ State: _____ Postcode: _____
Phone number: _____	Phone number: _____
Email: _____	Email: _____
Plumber License number: _____	Electrician License number: _____

**OFFICE USE**   DATE: \_\_\_\_\_   ID: \_\_\_\_\_   VEECS#: \_\_\_\_\_   PAID: \_\_\_\_\_

Show me the money!

But don't forget

We can't pay



without photos



Who should we pay?

- Payment directed to the installer / supplier
Monetary payment back to the consumer

Email (for remittance advice):

Installer / Supplier

BSB:
Account number:
Account name:
(Account as registered with Greenbank)

Consumer

BSB:
Account number:
Account name:

Form of benefit

Form of benefit provided

- Price reduction
Delayed cash (payment from Greenbank)
Free installation
Other (describe):

Number of VEECs eligible for this activity type:

Amount of benefit provided \$:

Installer's declaration

I hereby declare that;

- I am licensed to undertake the installation of the above system.
Where applicable the consumer has been informed that a Compliance certificate and/or Certificate of electrical safety is required for the work undertaken and will be provided a copy of the relevant certificate within five working days of installation.
The system has been installed at the stated premises.
Activity 1A & 1B - the system has been installed to replace an electric resistance water heater and the replaced system has been removed from the premises and will be decommissioned.
Activity 1E, 1F & 3B - the replaced system has been removed from the premises and will be decommissioned.
The installation meets all relevant standards, building codes and local council requirements.
The information provided is complete and accurate and that I am aware that penalties can be applied for providing misleading information in this form under the Victorian Energy Efficiency Target Act 2007.
I confirm that the above activity was not undertaken at a scheduled activity premises listed on the ESC's Register of Scheduled Activity Premises on the VEET website. If undertaken at a scheduled activity premises, I declare that the appropriate notification of intention to undertake prescribed activity has been made to the ESC.

Consumer's declaration

I hereby declare that;

- I am authorised to sign on behalf of the above entity (business only);
I am/the above entity is tenant/ landlord/ owner (please delete as appropriate) of the premises at the above installation address.
I confirm that the above activity was not undertaken at a scheduled activity premises listed on the ESC's Register of Scheduled Activity Premises on the VEET website. If undertaken at a scheduled activity premises, I declare that the appropriate notification of intention to undertake prescribed activity has been made to the ESC;
The information provided by the installer on this form is correct and complete;
I understand that by signing this form I am assigning the right to create VEECs for the system to GB Environmental Trading Pty Ltd.
The Essential Services Commission has the right to inspect the installed system with reasonable notice.
I understand that information on this form will be provided to the Essential Services Commission for the purpose of creating VEECs under the Victorian Energy Efficiency Target Act 2007 and for related verification, audit and scheme monitoring purposes.
I am aware that penalties can be applied for providing misleading information in this form under the Victorian Energy Efficiency Target Act 2007.
The decommissioned system was in working order at the time it was decommissioned.
I/the above entity have received an identifiable benefit from in exchange for assigning my right to create the VEECs for the above system.
Where a replacement has occurred, the replaced heating system has been removed from the premises.

By signing this form I also acknowledge that I was the person who completed all or the majority of this installation

By signing this form I also acknowledge the terms and conditions (T&C's) at www.green-bank.com.au/legal-notices

Installer's signature

Signature box and Date field

Print installer's full name:

Consumer's signature

Signature box and Date field with 'Sign here' arrow

Print consumer's full name:

Position: Phone number:

Privacy declaration

The Greenbank Privacy Policy is available on our website at www.green-bank.com.au/privacy in accordance with the Privacy Act 1988 (Cth) and the Australian Privacy Principles. The policy includes information about how we collect and store your "personal information" as an "individual" as well as how you can complain about a breach of the APPs and how to make a complaint.

If you have any further questions, please visit www.green-bank.com.au or call us directly on 1300 GREENBANK (1300 473 362)

\*T&Cs available at our website

Handy checklist

Please ensure you have completed the following before submitting your forms:

- I have attached a copy of the plumbing certificate of compliance, which also describes how the old system was decommissioned
I have attached a copy of the certificate of electrical safety (CES) (if one was issued)
I have attached the invoice showing the full system model purchased (exactly as listed with the Essential Services Commission) and the benefit received for the VEECs (if applicable)
I have attached a copy of a Rates notice or utility bill clearly showing the supply address which must be the same as the installation address
I have attached a recycling receipt (if one was issued)
I have attached Geo-tagged photographs showing the decommissioning of the system and the existing system details. Visit www.green-bank.com.au/uploads/files/geotagging.pdf for Geo-Tagging instructions

Post PO Box 224, Nunawading, VIC 3131

Fax 03 9877 4904

Email dealers@green-bank.com.au (Attachments no larger than 6MB)